

# Arts, Leisure and Culture Select Committee

## Update 25 October 2011

### EIT Programme

#### Update on Progress (including issues/problems/successes)

#### Officer-led EIT Reviews

The Committee met on 13 July to receive baseline information in respect of the EIT review of **Registration and Bereavement Services**.

- Registration Services including:
  - Births, Deaths and Marriages
  - Civil Partnerships
  - Citizenship Applications
  - Other Civil Ceremonies, such as Naming, Renewal of Vows and Civil Funerals
  - Family History Research
  
- Bereavement Services including
  - Information service for the bereaved
  - Allocation of grave space
  - Burial Administration
  - Deeds of Grant relating to ownership
  - Memorial Applications
  - Cemetery Improvements

Potential to deliver transformational change and efficiencies have been identified as:

- Examining staff roles/ responsibilities
- Changes to structures/ working patterns
- Reduction in inefficient/ complex processes
- Potential to increase fees

A report on initial options will be presented to the Committee on 30 November with final options being presented for challenge and comment on 4 January prior to submission to Cabinet in February.

#### Other Work

Arrangements are being made for Committee Members made to visit the White Water Course.

#### Forward Plan

On 26 October, the Committee will receive a scope for the officer led EIT review of **Children's Social Care**.